

**FILE COPY****VICTORIAN GOVERNMENT
SOLICITOR'S OFFICE**

Your reference:

PO Box 4356
Melbourne 3001 Australia
DX 300077 Melbourne

Our reference: CCP 942607

Contact details: Stephen Lee
[REDACTED] (direct line)
[REDACTED]

Reply to: Southern Cross

23 January 2009

Findlay McRae
Director
Legal Services Division
Victoria Police
DX 210096
Melbourne

Dear Mr McRae

Witness Protection

Thank you for your telephone call today requesting legal services. We propose to undertake this work on the basis set out below. Please contact us as soon as possible, if you would like us to vary our proposal.

Scope of works

You have instructed us to assist you in a witness protection matter.

Solicitors undertaking this work

We propose that this work be undertaken by David Ryan, who may be contacted on tel [REDACTED]. If required, David will be assisted by Isabel Parsons, Principal Solicitor. Overall responsibility for this matter rests with Stephen Lee, Assistant Victorian Government Solicitor.

Fees

We propose that:

1. Fees be charged on an hourly basis for the work undertaken. The rate for the solicitor principally undertaking the work is \$290. From time to time other solicitors may be requested to provide legal services. In that case, their time will be charged at

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Southern Cross: Level 25, 121 Exhibition Street Melbourne VIC 3000
Nauru House: Level 33, 80 Collins Street Melbourne VIC 3000
www.vgso.vic.gov.auTel: [REDACTED] Fax: [REDACTED]
Tel: [REDACTED] Fax: [REDACTED]

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their normal hourly rates. We will let you know if there is to be a significant involvement of other solicitors. The hourly rates may increase slightly in approximately July each year.

2. We will contact you before engaging counsel or incurring other significant disbursements.
3. Accounts will be forwarded to you monthly, unless the amount involved are relatively minor, in which case it may be held over to a subsequent month. Accounts are payable within 30 days of receipt.

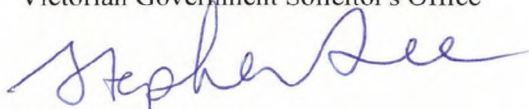
Reporting

We will report to you at regular intervals and sooner, should something major occur.

For legal services administered by the Government Legal Service Unit, we will provide periodic reporting to the departmental contract manager for your department.

If you have any queries about the legal services provided, or the management of your file, please contact the Victorian Government Solicitor, John Cain, or the Deputy Victorian Government Solicitor, James Ruddle.

Yours faithfully
Victorian Government Solicitor's Office



Stephen Lee
Assistant Victorian Government Solicitor