

This document has been redacted for Public Interest Immunity claims made by Victoria Police. These claims are not yet resolved.

EU-0747



VICTORIA POLICE

OFFICIAL DIARY  
PB 13

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Issued to DAVID MIECHEL  
 Rank & No. D/S/C 27751 Date 30/7/01

Completed and returned to:- \_\_\_\_\_  
 Date \_\_\_\_/\_\_\_\_/\_\_\_\_

NOTE: For notifying movements and transfers refer to form at the rear of diary.

## INSTRUCTIONS FOR USE AND INSPECTION

### Purpose of an Official Diary

1. An Official Diary [PB13] is kept as a record of daily duties performed, including rest days, leave, etc. Its object is to:

- Afford accurate information to supervisors as to the manner in which duties are carried out; and
- Protect and assist members on all occasions of future reference to their conduct.

### Use of a "Day Book"

2. Where appropriate and practical, members who use a "day book" of duties performed may use the Official Diary for this purpose. Any entries must still comply with the content and layout requirements as stated below.

3. Where it is impractical for a member to complete Official Diary entries in the field, any notes taken must be transcribed into the Official Diary as soon as possible.

4. Members who do not wish to use their Official Diary in the "day book" concept (paragraph 2) must transcribe appropriate summary details of their duties into the Official Diary as required. Entries such as "see day book" are not appropriate.

### Security

5. It is imperative that Official Diaries are kept secure. The member to whom an Official Diary is issued is responsible for its security.

6. Only in justifiable circumstances should an Official Diary be taken away from the member's work location. When a member is going to be away off duty from their work location for extended periods of time, the Official Diary is to be handed to the Station Commander for security and reference if required.

### Supervisors' Responsibilities

7. To ensure the proper completion of entries by members under their command. Ensure the purpose of the Official Diary and "day book" concept are followed, and instruct members accordingly.

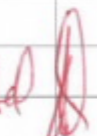
8. Supervisors must inspect Official Diaries on a regular basis. Where the Official Diary is being used or is otherwise needed, inspecting supervisors should make arrangements for the Official Diary to be inspected when the member is on rest days, leave or absent for other reasons.

The following also apply:

- **Station Commanders** - where possible, should inspect Official Diaries at least fortnightly.
- **Inspecting Officers** - should conduct random checks of Official Diaries during inspections.

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Date / Time	Monthly Overtime	Monthly Court Hours	Rest Days Owed	Claims
		Particulars of Duties		
11/11/02	Monday	R/L		
12/11/02	Tuesday	R/L		
13/11/02	Wednesday	R/L		
14/11/02	Thursday	R/L		
15/11/02	Friday	R/L		
16/11/02	Saturday	R/O (2) F/E - 7/9/02	(70)	
17/11/02	Sunday	R/O (3) F/E - 7/9/02	(71)	
18/11/02	Monday	R/O (4) F/E - 7/9/02	(72)	
19/11/02	Tuesday	R/O (1) F/E - 21/9/02	(73)	
20/11/02	Wednesday	R/O (2) F/E - 21/9/02	(74)	
21/11/02	Thursday	R/O (3) F/E - 21/9/02	(75)	
22/11/02	Friday	R/O (4) F/E - 21/9/02	(76)	
23/11/02	Saturday	R/O (1) F/E - 5/10/02	(77)	
24/11/02	Sunday	R/O (2) F/E - 5/10/02	(78)	
25/11/02	Monday	R/O (3) F/E - 5/10/02	(79)	
26/11/02	Tuesday	R/O (4) F/E - 5/10/02	(80)	
27/11/02	Wednesday	R/O (1) F/E - 19/10/02	(81)	
28/11/02	Thursday	R/O (2) F/E - 19/10/02	(82)	
29/11/02	Friday	R/O (3) F/E - 19/10/02	(83)	

Form 187 Submitted  
  
 9/10/02

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Date / Time	Monthly Overtime	Monthly Court Hours	Rest Days Owed	Claims
30/11/02	SATURDAY	R/O (4)	F/E - 19/10/02	(84)
1/12/02	SUNDAY	R/O (1)	F/E - 2/11/02	(85)
2/12/02	MONDAY	R/O (2)	F/E - 2/11/02	(86)
3/12/02	TUESDAY	R/O (3)	F/E - 2/11/02	(87)
4/12/02	WEDNESDAY	R/O (4)	F/E - 2/11/02	(88)
5/12/02	THURSDAY	R/O (1)	F/E - 16/11/02	(89)
6/12/02	FRIDAY	R/O (2)	F/E - 14/11/02	(90)
7/12/02	SATURDAY	R/O (3)	F/E - 16/11/02	(91)
8/12/02	SUNDAY	R/O (4)	F/E - 16/11/02	(92)
9/12/02	MONDAY	R/O (1)	F/E - 30/11/02	(93)
10/12/02	TUESDAY	R/O (2)	F/E - 30/11/02	(94)
11/12/02	WEDNESDAY	R/O (3)	F/E - 30/11/02	(95)
12/12/02	THURSDAY	R/O (4)	F/E - 30/11/02	(96)
13/12/02	FRIDAY	R/O (1)	F/E - 14/12/02	(97)
14/12/02	SATURDAY	R/O (2)	F/E - 14/12/02	(98)
15/12/02	SUNDAY	R/O (3)	F/E - 14/12/02	(99)
16/12/02	MONDAY			
0800	ON DUTY			
	COORD + ADMIN			
1500	BRIEFING OF REACTION			

FCIA RT  
Sub 10/11/02  
Ateng

FCIA RT  
Ateng  
1/12/02

Taskforce Landow

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LV 0717



# OFFICIAL DIARY

PB 13

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Issued to DAVID MIECHEL

Rank & No. O/S/C 27751 Date 26 / 5 / 97

14 / 02 / 2001

Completed and returned to:- Division 4 office

Date 1 / 6 / 01

#### INSTRUCTIONS TO BE OBSERVED IN KEEPING THIS DIARY

##### Purpose

1. Members of the Police Force to whom diaries are issued must use those diaries to maintain a record of all their activities when on duty.

##### Nature of Entries

2. The entries must be made daily, as soon as possible after duty is complete. If it is necessary to make any alteration, it should leave the original legible, and the correction initialled and dated. Entries should not be lengthy or in vaguely general terms. They should show concisely the hours at which various duties are performed, the time spent on each duty, the places visited in the course of an inquiry, the object of each visit, and the names of persons interviewed or seen. One line space only is to be left between each day's entries.

3. Details of leave, qualifications and briefs should be entered at the back of the diary. Detectives must enter a record of apprehensions at the back of the diary.

##### Checking of Entries

3. Station commanders must ensure that entries in diaries, where issued to members under their control, are properly made. They must examine the entries at regular intervals and initial and date the diaries after each examination. Inspecting Officers must examine entries in all diaries during the course of regular or random inspections.

##### Completion and Filing

4. When the diary is filled, the dates of the period it has been in use must be entered on the inside of the cover. A new diary will only be issued in replacement of one fully used. The diary forms part of the kit of the member to whom it is issued, and must be handed in on transfer or on leaving the Police Force.

##### Claims

5. Claims are to be recorded using the alphabetical codes as per the current payroll standards.

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Date / Time	Particulars of Duties, Places Visited or Searched, Names of Persons Seen.	Monthly Overtime	Monthly Court Hours	Rest Days Owed	Claims	
6/11/97	THURSDAY	R/D	(1)	W/E	4/10/97	
7/11/97	FRIDAY	R/D	(2)	W/E	4/10/97	
8/11/97	SATURDAY	R/D	(1)	W/E	11/10/97	
9/11/97	SUNDAY	R/D	(2)	W/E	11/10/97	
10/11/97	MONDAY	R/D	(1)	W/E	18/10/97	
11/11/97	TUESDAY	R/D	(2)	W/E	18/10/97	
12/11/97	WEDNESDAY	R/D	(1)	W/E	25/10/97	
13/11/97	THURSDAY	R/D	(2)	W/E	25/10/97	
14/11/97	FRIDAY	R/D	(1)	W/E	1/11/97	
15/11/97	SATURDAY	R/D	(2)	W/E	1/11/97	
16/11/97	SUNDAY	R/D	(1)	W/E	8/11/97	
17/11/97	MONDAY					
0800	ON DUTY					
1030	c/i o/sjt ROSENBERG					
1130	c/s DANSON ST					
1200	Collected by o/s/c PATON					
1230	c/s PREPARATION i/v ON DAN MOSUT					
1440	S/T C.S.U DOSS RE-SURV ON MOSUT H/A					
	[REDACTED] AV, JAC [REDACTED]					
1600	Briefings on Of. Carron					
1915	OFF DUTY					
18/11/97	TUESDAY					
0630	ON DUTY					
0700	c/i o/s/c DELANEY					
0730	S/T TONY McLEAY [REDACTED] JAC					

M.J.B. D/S/Sgt 18887 46 fnd 24/11

Date / Time	Particulars of Duties, Places Visited or Searched, Names of Persons Seen.	Monthly Overtime	Monthly Court Hours	Rest Days Owed	Claims
0800	c/s O.P VIEWERS [REDACTED] AV, JAC				
	HOME ADDRES OF TARGET MOSUT				
	OBSERVATIONS OF MOVEMENT LOGGED IN DAY BOOK				
1858	ATTENDED AT T/A WITH BLUE 706				
	O/SJT ROSENBERG/DELANEY/BRUCIA A/NSP HICKS JISO				
	N/P/H, Rear door FOUND OPEN (WARRANT EXECUTED)				
	ENTRY GAINED NIL DAMAGE				
	PREMISES SEARCHED EXHIBITS LOCATED + SEIZED				
	LOS KEPT - c/s BRUCIA				
	\$4950 CASH, 2 OUNCES HEROIN LOCATED				
	IN GARAGE - c/l WITH COPY OF STATEMENT				
2210	c/i RETURNED ENTRY EQUIP TO JWS				M/c
	RETURNED TO OFFICE ALL PROPERTY LOGGED				D, W
	WITH E.M.O				
	ASSISTED WITH i/v OF [REDACTED], [REDACTED]				
	AND [REDACTED]				
0200	OFF DUTY				
19/11/97	WEDNESDAY				
0830	ON DUTY				
	Carro + ENQ OF. CARRON				
	PREPARATION FOR i/v ON MOSUT				
	ARRANGEMENTS MADE THROUGH SOLICITOR FOR				
	MOSUT TO ATTEND AT DWS SQUAD FOR i/v				
	MOSUT F.T.A				
1700	c/i LIASED WITH S/AUST DETECTIVES				
2200	OFF DUTY				
20/11/97	THURSDAY				
0800	ON DUTY				
1030	ARRIVAL OF SOLICITOR VAN DE WEEC				
	WITH DEPT DAN MOSUT ([REDACTED])				
	OF [REDACTED] AV, HOFFERS CROSSING				
1057	MOSUT i/v FOR INVOLVEMENT IN OF.				
	CARRON FOR TRAFFICK HEROIN				
	i/v CONDUCT BY o/s/c PATON c/s BRUCIA				
	VIDEO ENACTMENT COMPLETED WITH MOSUT'S				
	PERMISSION ON COMPRESSING EQUIP LOCATED				

M.J.B. D/S/Sgt 18887

46 fnd 24/11

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46 fnd 24/11